

**Notice is hereby given that an Ordinary Meeting of the Semington Parish Council will be held in Semington Village Hall on Wednesday 20 September 2023 at 7.30pm and you are invited to attend.**



**NOTES.**

Public Participation at 7.30pm.

**Public Participation.**

**PARISH COUNCIL MEETING.**

**The formal Parish Council meeting will commence directly after the Public Participation.**

**1. Apologies.**

To receive and to accept apologies for non-attendance.

**2. Declaration of Interests.**

Councillors to declare any interests.

**3. Minutes of the Ordinary Parish Council Meeting held on 19 July 2023.**

To agree and sign the minutes of the meeting as an accurate record.

**4. Wiltshire Council Report.**

To receive a report from Wiltshire Council, Cllr. J Seed.

**5. Community and Communication.**

- a. To receive a report on any developments relating to the provision of a Post Office service.
- b. To decide if any equipment is required under the PEAS Scheme (Winter Preparations).
- c. To consider the request from Cllr. Bruges for a financial contribution from the Parish Council towards a Community Bonfire Event.
- d. To note any other current issues, including the offer of a Christmas Tree, and to decide the action necessary.

**6. Recreation and Wellbeing.**

- a. To receive a report on the progress of the transfer of the allotment site to the Parish Council
- b. To agree the Allotment Transfer Document and the revised Land Conveyance Plan (Allotments) dated 24 August 2023.
- c. To receive a report on the progress of the Wessex Close Play Area Asset Transfer from Wiltshire Council, the establishment of a Play Area Community Management Group and to identify any outstanding issues.
- d. To decide whether to formally name the walkway through Jubilee Wood.
- e. To note any other current issues and to decide the action necessary.

**7. Environment and Streetscene.**

Rights of Way.

- a. To note the forthcoming (repeat) Safety Audit regarding Paths SEMI9A/10 and HILP22/10 'Cycleway' and any further correspondence from Wiltshire Council regarding the Parish Council safety concerns and to agree any further action.

Other Matters.

- b. To decide whether to support the refurbishment of the Pill Box and, if so, to decide the sum to be allocated and the action to be taken.

c. To note any current issues including recent correspondence relating to additional Litter Bins in the village and on the Canal Towpath and to decide the action necessary.

**8. Transport and Traffic.**

a. To review the current position regarding the Bus Gate and Cameras and to decide if any further action by the Parish Council is required.

b. To note any current issues and to decide the action necessary.

**9. Planning and Development.**

a. Planning Applications - To decide the comments to be sent to Wiltshire Council in respect of any planning applications received after 13 September 2023.

b. To note the Wiltshire Council Local Plan for Trowbridge July 2023 (approved by WC Cabinet) and to agree the timetable for submitting Parish Council comments.

c. To review the Green Square Accord Village Consultation in respect of Land North of St George's Road (Planning application 20/01306/OUT) – and to agree any further action.

**10. Finance.**

a. To note the report from the Clerk on the current financial position and the Bank Reconciliation dated 31 August 2023.

b. To receive a report from the Community Development Fund Working Group and to approve submitted applications for financial support.

c. To decide whether to make a donation to the Wiltshire Bobby Van Trust.

d. To agree the payments shown on the Financial Statement dated 20 September 2023 and, where appropriate, their respective allocation as a s137 provision.

e. To identify any additional payments and to agree the payments to be made.

**11. Neighbourhood Plan (NP).**

a. To receive a brief update on the development of a Neighbourhood Plan from NP Steering Group.

b. To agree additional work to be undertaken by Place Studios in support of the Neighbourhood Plan.

The following Agenda item (Agenda item 11d) is to be subject to confidential discussion at the meeting as per Schedule 12 of the Local Gov Act 1972 because the nature of the discussion could prejudice the public interest by reason of the disparate issues to be addressed.

c. To agree to invoke the confidentiality requirement.

d. To consider in closed session, the potential allocation of a housing site within the Draft Neighbourhood Plan.

NOTE. The agreed Draft Neighbourhood Plan document will be made available to the public under Regulation 14 for the public to examine and on which to comment. Such comments will inform the final agreed Neighbourhood Plan that is submitted to the Local Planning Authority.

e. To reconvene the public meeting of the Parish Council.

**12. Dates of meetings.**

To note the dates of the next Ordinary Parish Council meetings:

18 October 2023, 15 November 2023, 13 December 2023.

All meetings commencing at 7.30pm.