

SEMINGTON PARISH COUNCIL

Minutes of the meeting held on 18 April 2018 at 8.00pm in the Village Hall

Present.

Councillors B Smyth (Chairman), P Bowyer, R Oglesby, S Rimmer, R Robinson, W Scott, P Smith, C Wade and the Clerk, Roger Coleman.

Wiltshire Council, Cllr. J Seed attended (Part-time).

There were two members of the public present initially.

1. Apologies.

Apologies for non-attendance were received from PCSO Ledbury.

2. Declaration of Interests.

There were no interests declared by councillors.

3. Minutes of the Ordinary Parish Council Meeting held on 19 March 2018.

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

4. Community Policing.

PCSO Ledbury had sent a written report to the Clerk prior to the meeting that the Clerk had sent to all councillors. This report was a general report but included content specific to Semington and nearby villages that is reproduced below (in italics). The Clerk read out the details relating to the Melksham Community Area.

MELKSHAM RURAL POLICE REPORT – APRIL 2018

This month we would like to welcome Sergeant James Williams, who has joined the West Wiltshire Community Policing Team as the Sector Deputy, having taken over from Gill Hughes who has recently been promoted to Inspector.

We would like to take this opportunity to thank Gill for all of her hard work during her time with us.

James joined Wiltshire Police in 2001, aged 27. He began his career as a Community Beat Officer for the Studley Green area of Trowbridge.

Having been promoted, James moved on to Chippenham as a response Sergeant, before spending a number of years based in the Melksham Custody Unit, where he was responsible for implanting the changes to police bail for Wiltshire Police under the Policing and Crime Act.

In October 2017 James moved to the East Wiltshire Community Policing Team, where he covered as Acting Sector Inspector for a period of six months, before joining us at the end of March.

CRIME EXCEPTIONS

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

ED12 (Shaw, Whitley, Atworth, Broughton Gifford, Beanacre, Bowerhill, Berryfields)

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March 2018 showed 37 crimes for this Beat Area against the average of 30.3 for this same month over the last 2 years.

There are no exceptions within the data.

The three largest crime groups accounted for 76% of ED12 crime as follows;

Violence Against the person showed 17 crimes compared to the average of 11.3

Theft showed 6 crimes compared to the average of 7.8

Criminal Damage showed 5 crimes compared to the average of 6.8

ED13 (Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton, Steeple Ashton)

March 2018 showed 7 reported crimes across this Beat area against the average of 9.6 for this same month over the last 2 years. There are no exceptions within this data.

The three largest crime groups accounted for 100% of ED13 crime as follows;

Violence Against the person showed 4 crimes compared to the average of 3.7

Theft showed 2 crimes compared to the average of 3.5

Public order Offences showed 1 compared to the average of 1.6

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal "tasking meeting" where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

Currently there are no specific priorities highlighted for the Melksham rural area. Melksham Town however has been a spate of criminal damage to motor vehicles towards the end of March, beginning of April. This will be noticeable in the April crime figures. This has been flagged up and taken on by the CPT team, with the support of the local PCSO's who have been actively conducting extensive house to house enquiries in relation to the crime series. While investigations are ongoing, we appeal to anyone with information in relation to the crimes, or indeed, anyone who may have private CCTV footage to contact us using the contact details at the end of this report. Information can also be passed anonymously through Crimestoppers on 0800 555 111 or online.

CSW - COMMUNITY SPEEDWATCH

very 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team sessions. These are included in our weekly tasking document for action and update.

The current selected sites for targeting are as follows;

Currently there are 3 Melksham Area CSW areas on for patrols, these being A350 Beanacre, Snowberry Lane, Melksham, and Atworth. So far there has been 1 CPT speed check at the Beanacre scheme where 5 drivers were stopped and given words of advice.

OTHER INFORMATION

Poulshot

Report for March 2018

No reports

Bulkington

Report for March 2018

No reports

Keevil

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Roger Coleman

Clerk to Semington Parish Council

Chairman's Signature _____

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Report for March 2018

5th Theft of an A4 Wallet containing personal paperwork from a farm in Keevil.

Steeple Ashton

Report for March 2018

24th Theft of Oil from an address in High Street

Great Hinton

Report for March 2018

No reports

Semington

Report for March 2018

11th Smashed wing mirror on parked vehicle Semington Road

12th Unknown animal has attacked a heavily pregnant ewe which led to all three being destroyed.

15th Damage to Council Property, trees and hedging. LITTLETON

Seend

Report for March 2018

No reports

COMMUNITY MESSAGING

PLEASE SIGN UP! Community messaging to receive regular emails regarding crime updates, crime prevention advice and public appeals specific for your area. -

<https://www.wiltsmessaging.co.uk/>

EVENTS

For those looking to organise an event within the community, please have a look at the toolkit available from Wiltshire Council, which gives guidance and advice with regards to most types of events, including information about traffic management and which agencies / departments need to be contacted when applying for various licenses / road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

CONTACT US

Please use 999 in an emergency or crime in progress. Use 101 for all past or non-urgent crimes/incidents and issues or visit Wiltshire Police's new website at;

<https://www.wiltshire.police.uk/>

CPT TEAM EMAIL (please use this email for all enquiries, meeting invitations and minutes)

CPTWestWiltshire@wiltshire.pnn.police.uk

Local Contact - PCSO Maggie Ledbury – maggie.ledbury@wiltshire.pnn.police.uk

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant James Williams – James.Williams@wiltshire.pnn.police.uk

Community Coordinator – Pc Lee Pelling – lee.pelling@wiltshire.pnn.police.uk

Cllr. Robinson commented that the full Community Policing Report stated that there had been a number of instances of vandalism in Melksham. Cllr. Oglesby reported that parked cars and commercial vehicles that were parked in some of the roads in Semington would cause an obstruction as they would prevent emergency vehicles from gaining access to properties in those

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roads. Cllr. Rimmer suggested that the PCSO be invited to take action to inform those vehicle owners.

5. Adjournment.

The Chairman adjourned the meeting for the members of the public to raise any matters of interest. Following contributions from the public he reconvened the Parish Council meeting.

6. Wiltshire Council Report.

Cllr. Seed expressed his appreciation and those of parishioners to the parish councillors for their initiative in planting the daffodils in the village that were now in full bloom and were a very attractive feature. He also thanked the councillors for their hard work in clearing gutters etc to help prevent local flooding.

Cllr. Seed gave a report on the following topics:

Planning.

Lansdowne site – An enforcement notice had been issued by Wiltshire Council to address a potential breach of planning permission. A small copse had been removed and it was uncertain how the cleared site was to be used.

Greenacres site – It was expected that the existing planning permission would be implemented soon.

No Entry Watch/Community Speed Watch.

Cllr. Seed reported that a change in policy by Wiltshire Police meant that a police officer would be available from time to time to assist the volunteers in undertaking this 'Watch' scheme.

7. Planning.

a. The Council noted the following status of extant planning applications:

18/01803/FUL	27 The Orchard	Two storey extension to side incorporating existing garage	Approved
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b. The Council examined the following planning applications and **resolved** to send comments to Wiltshire Council as shown (in italics):

18/02804/FUL Matthew Perks	29 High Street	Conversion of outbuilding to create ancillary (annexe) accommodation. Minor amendment to that approved under app.ref: 15/12704/FUL	New
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The Parish Council has no objections to this proposed development.

18/02885/LBC Matthew Perks	29 High Street	Conversion of outbuilding to create ancillary (annexe) accommodation. Minor amendment to that approved under app.ref: 16/00054/LBC	New
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The Parish Council has no comments to make in respect of this proposed development.

c. There were no planning applications received after 11 April 2018.

d. The Chairman that he had now received a reply to his correspondence from Cllr. Sturgis that he had sent to the Leader of the Council, Baroness Scott, regarding the failure of Cllr. Sturgis to engage with the Parish Council.

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Councillors noted the contents of the reply and decided that no further action be taken in respect of this correspondence and commented that the sentiment expressed regarding highway matters was inconsistent with earlier decisions made by Wiltshire Council Development Control. It was **resolved** that the Council would await the conclusion of the traffic monitoring exercise before taking further action.

e. The Clerk stated that he would contact Hannick Homes for an update on the current situation.

8. General Data Protection Regulations.

There was a general discussion on this subject and the implications to Parish Councils of implementing these regulations by 25 May 2018. The Clerk and Cllr. Oglesby each commented that the actions to be taken by a Parish Council were not clear and that contradictory advice had been received from authoritative sources. The Clerk and Cllr. Oglesby stated that they were each attending the Wiltshire Council Briefing Session on GDPR to be held at County Hall on 20 April 2018 and that they were hopeful that there would be clarification of a number of key issues.

9. Finance.

a. The Clerk reported that the current financial position at 18 April 2018 was as follows:

Lloyds A/C 2149025

Bank Statement	£	18,468.02
28 February 2018		
Total:	£	18,468.02

Credits (1 March 2018 to 31 March 2018):

HMRC PAYE Month 11	£	118.40
Healthcare 2000	£	100.00
Total:	£	218.40

Debits (1 March 2018 to 31 March 2018):

Clerk's Salary (February)	£	296.79
Clerk's Expenses (February)	£	9.10
R Robinson (Xmas Tree Donation)	£	28.00
HMRC PAYE Month 12	£	118.80
Codewater Solutions	£	120.00
Total:	£	572.69

Balance at 31 March 2018:

£ 18,113.73

Credits (1 April 2018 to 18 April 2018):

HMRC PAYE Month 12	£	118.80
Total:	£	118.80

Debits (1 April 2018 to 18 April 2018):

Clerk's Salary (March)	£	296.79
Total:	£	296.79

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Balance at 18 April 2018:

£	17,935.74
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Minus Semington War Memorial Monies Remaining:

£	375.99
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Parish Council Balance at 18 April 2018:

£	17,559.75
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Lloyds A/C 7754288

Bank Statement
29-Dec-17

£	7,625.26
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Credits

Interest
Interest
Interest

£	0.30
£	0.32
£	0.29
£	0.91

Debits

None

£	-
£	-

Balance at 18 April 2018:

£	7,626.17
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Total Balance in Hand at 18 April 2018:

£	25,185.92
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Payments to be authorised (18 April 2018).

Clerk's Salary (April)
Office Expenses (March)
HMRC PAYE Month 1

£	296.79
£	10.67
£	118.40

TOTAL:	£ 425.86
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Donations/Subscriptions to be considered (18 April 2018).

None

£	-
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TOTAL:	£ -
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The Clerk stated that he had completed the Annual Return for FY2017/18 and that there were no outstanding matters. He added that the Internal Auditor was undertaking the Internal Audit on 21 April 2018.

b. The Council **resolved** to make all the payments under 'Payments to be authorised' above including a payment of £776.99 to Zurich Municipal Insurance for the renewal of the insurance – 1

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Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____

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June 2018 to 31 May 2019..

10. Highways/Environment.

a Cllr. Robinson commented that the Parish Steward still needed to clear moss/leaf mulch etc from the footpaths. The Chairman queried whether the Parish Steward programme had been restarted following recent bad weather that had interrupted the original visit programme.

b. Cllr. Robinson stated that road safety improvement works on the A361 had been substantially completed although there was still some work relating to extending the pavements to be undertaken. He added that this requirement was in the original specification but Wiltshire Council had not acknowledged that it was still outstanding. It was agreed to request Cllr. Seed to take this matter up with Wiltshire Council.

Cllr. Robinson reported that a number of parishioners had expressed thanks to the Parish Council for promoting the road safety scheme.

c. Cllr. Smith stated that work to refurbish the telephone kiosk will recommence shortly following the recent poor weather but no use had yet been identified for it despite enquiries being made, including inviting St Georges School for suggestions. The Clerk stated that he would send a copy of the BT Purchase Agreement to Cllrs. Smyth and Smith.

d. Councillors agreed that a Working Party is to clear gutters and to undertake other 'tidying up' tasks in the village and that interested individuals are to meet at the Village Hall on Saturday 12 May.

Councillors noted a request from a parishioner during the Adjournment that two additional names should be inscribed on the War Memorial. Cllr. Robinson stated that the parishioner had agreed to send him information regarding the authority for adding such names and after he had studied this information he would consult further with a view to making a recommendation to the Parish Council at the next meeting. He commented that it was important that any existing protocols regarding War Memorials and the addition of names should be respected.

Cllr. Rimmer reminded councillors that it was intended to plant trees – probably oak trees – in the village to commemorate the ending of the First World War and that this planting would take place in the autumn. It was proposed that a budget of £2000 be earmarked for this project.

11. Melksham Community Area Board/Community Area Transport Group Meetings.

Cllr. Robinson stated that he would be attending the next CATG meeting and that he would thank Wiltshire Council for their support for the road safety project.

12. Wilts & Berks Canal.

There was nothing reported in respect of current developments.

13. Tennis Court and Wessex Close Play Areas.

Cllr. Smyth stated that he had re-affixed the Healthcare 2000 banner with a cable tie.

14. Any Other Business.

The Clerk drew the attention of the Council to the following:

Briefing Note 344 – General Data Protection Regulations.

15. Date of Next Meeting.

The Council noted the following meeting dates thus:

16 May - Annual Parish Meeting, Annual PC Meeting and Ordinary PC Meeting – see below.

13 June - Ordinary PC Meeting

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Roger Coleman

Clerk to Semington Parish Council

Chairman's Signature _____

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18 July - Ordinary PC Meeting
No meeting in August.

Meetings will commence at 8 pm except for 16 May when there will be three meetings:

7.30pm - Annual Parish Meeting

8pm - Annual PC Meeting

8.30pm - Ordinary PC Meeting

The meeting concluded at 10.02pm.

Brian Smyth
Semington Parish Council

16 May 2018