

SEMINGTON PARISH COUNCIL

Minutes of the meeting held on 18 July 2018 at 8.00pm in the Village Hall

Present.

Councillors B Smyth (Chairman), P Bowyer, M Kasasian, R Oglesby, S Rimmer, R Robinson, W Scott, P Smith and the Clerk, Roger Coleman.

There were three members of the public present.

1. **Apologies.**

Apologies for non-attendance were received from Parish Councillor C Wade, Wiltshire Council Cllr. J Seed and PCSO Ledbury.

2. **Declaration of Interests.**

There were no interests declared by councillors.

3. **Minutes of the Ordinary Parish Council Meeting held on 13 June 2018.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

4. **Community Policing.**

In the absence of PCSO Ledbury no report was given.

5. **Adjournment.**

The Chairman adjourned the meeting for the members of the public to raise any matters of interest. Following contributions from the public he reconvened the Parish Council meeting.

6. **Wiltshire Council Report.**

In the absence of Cllr. Seed there was no report.

7. **Planning.**

a. The Council noted the following status of extant planning applications:

18/04830/FUL	9 High Street	Two storey rear extension	New
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b. The Council examined the following planning application and **resolved** to send comments to Wiltshire Council as shown (in italics):

18/05406/FUL Steve Vellance	70 High Street	Replace existing prefabricated garage and attached log store with a single storey timber garage.	New
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The Council has no objections to this planning application subject to the proper disposal of any asbestos that may be in the existing prefabricated garage.

18/04830/FUL	9 High Street	Two storey rear extension	New
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The Council has no comments on this planning application.

SEMINGTON PARISH COUNCIL

- c. There were no planning applications received after 11 July 2018.
- d. Cllr. Scott asked the Clerk to contact Cllr. Seed and to obtain details of the housing supply figures for the local area that would be derived from or contained within the Wiltshire Housing Sites Allocation Plan that was recently approved by Wiltshire Council.

8. Finance.

- a. The Clerk reported that the current financial position at 18 July 2018 was as follows:

Lloyds A/C 2149025

Bank Statement 31 May 2018	£ 18,013.62
Total:	£ 18,013.62

Credits (1 June 2018 to 30 June 2018):

HMRC PAYE Month 3	£ 134.40
Total:	£ 134.40

Debits (1 June 2018 to 30 June 2018):

Clerk's Salary (May)	£ 296.79
Clerk's Expenses (May)	£ 10.26
Clerk's Back Pay (May)	£ 19.39
HMRC PAYE Month 3	£ 134.40
X2 Connect Ltd (Sign)	£ 153.00
Internal Audit Fee	£ 120.00
Wiltshire Wildlife Subscription	£ 36.00
Total:	£ 769.84

Balance at 30 June 2018:

£ 17,378.18

Credits (1 July 2018 to 18 July 2018):

None	£ -
Total:	£ -

Debits (1 July 2018 to 18 July 2018):

Clerk's Salary (June)	£ 316.18
Total:	£ 316.18

Balance at 18 July 2018:

£ 17,062.00

Minus Semington War Memorial Monies Remaining:

£ 395.99

Parish Council Balance at 18 July 2018:

£ 16,666.01

SEMINGTON PARISH COUNCIL

Lloyds A/C 7754288

Bank Statement £ 7,627.14
30-Jun-18

Credits

Interest (Approx) £ 0.32

£ 0.32

Debits

None £ -

£ -

Balance at 18 July 2018: £ 7,627.46

Total Balance in Hand at 18 July 2018: £ 24,293.47

Payments to be authorised (18 July 2018).

Clerk's Salary (July)	£	316.18
Clerk's Salary (August)	£	316.18
Office Expenses (June)	£	10.72
HMRC PAYE Month 4	£	126.40
HMRC PAYE Month 5	£	126.40
TOTAL:	£	895.88

Cllr. Oglesby stated that a realistic estimate of the cost of maintaining the Tennis Court should be obtained, including the possibility of replacing the existing surface, and that the Parish Council needed to allocate a fixed sum each year for this maintenance and for that sum to be transferred to the 7754288 Bank Account. The Parish Council resolved that this action be taken.

b. The Council resolved to make all the payments under 'Payments to be authorised' above. The Council resolved to make a payment of £214.80 for a Strimmer that would be utilised by the Parish Council to maintain The Ragged Smock green. Cllr. Robinson agreed to be the custodian of this asset.

9. General Data Protection Regulations.

The Council resolved to register with and to pay the fee to the Information Commissioner's Office.

10. Highways/Environment.

a. The Chairman stated that the nettles by the hedge on the pathway leading to the school needed clearing. Cllr. Rimmer reminded the Council that Wiltshire Council was to be asked to undertake a 'Safety Assessment' in respect of school children and carers crossing Pound Lane during in-muster and out-muster times in the absence of a proper path. It was intended that the results of this assessment would influence a decision to install a proper pathway. It was agreed that this matter be raised at the CATG Meeting for action to be taken.

b. Cllr. Smith stated that the refurbishment of the outside of the telephone kiosk had now been completed – except for restoring the 'gold crown' emblem – and that he would now be refurbishing the inside of the kiosk. Councillors suggested that a possible use of the kiosk would be to display a local map showing significant landmarks and the history, including a timeline, of Semington. Cllr.

SEMINGTON PARISH COUNCIL

Robinson stated that he would investigate this proposed use. The Chairman, on behalf of the Parish Council, thanked Cllr. Smith for his work in refurbishing the kiosk.

c. Cllr. Rimmer presented his plan for planting the commemorative oak trees on the grass verge of the A361 opposite to the crematorium. He commented that all necessary permissions had now been obtained. The Council **resolved** to adopt his proposed planting plan. Cllr. Rimmer commented that the trees would be purchased in September with a view to completing the planting in October well in time for some form of commemorative service to be held following the planting on Armistice Day – 11 November. There followed a discussion on the details of the planting and the need to acquire a water source in order to ensure that the trees flourished. Cllr. Rimmer tabled a poster that he intended would be distributed throughout the village relating to the tree planting. Cllr. Rimmer expressed a wish that the whole village community, including the travellers, would participate in the Commemorative Tree Planting Project and that he intended to advertise the Project accordingly.

11. War Memorial.

a. The Council noted that no further action had been taken in respect of adding two further names – Farmer and Hancock – to the War Memorial. The Parish Council noted that a parishioner was undertaking his own enquiries regarding this topic and the Chairman stated that his report regarding the addition of the two names would be studied when available.

b. A decision whether to purchase a memorial Plaque for a local person who had been killed in the Crimean War was deferred until a subsequent meeting.

12. Melksham Community Area Board/Community Area Transport Group Meetings.

There was nothing reported.

13. Wilts & Berks Canal.

There was nothing reported in respect of current developments.

14. Tennis Court and Wessex Close Play Areas.

Councillors commented that there was a need to clear some weeds from the edge of the playing area of the Tennis Court and that the Wessex Close children's play area was now clear of unwanted vegetation.

Councillors noted that they had yet to talk to a parishioner with experience of refurbishing play areas regarding improving/repairing the damaged football pitch at Wessex Close Play Area.

15. Any Other Business.

The Clerk drew the attention of Council to:

- Briefing Note No. 360 – 'New Recycling Collection Services from 30 July 2018'.
- Wiltshire Wildlife Trust Programme June 2018 – June 2019.
- Clerks & Councils Direct 'Village Green' article.

Cllr. Scott – There was still no date arranged for the Village Green Enquiry.

Cllr. Robinson – The new strimmer had already been put to good use at The Ragged Smock.

16. Date of Next Meeting.

a. The Council noted the following meeting dates thus:

12 September 2018, 17 October 2018, 14 November 2018, 12 December 2018.

The meeting concluded at 9.47pm.

Brian Smyth
Semington Parish Council

12 September 2018

19 July 2018
Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____