

**Minutes of the Parish Council meeting held on 16  
February 2022 at 7.30pm in the Village Hall**



Present.

Councillors P Smith (Chairman), V Bodman, S Chown, J Hailey, W Scott, C Wade and the Clerk Roger Coleman.

Wiltshire Council Cllr. J Seed attended part-time.

There were no members of the public present.

**1. Apologies.**

Apologies for non-attendance were received and accepted from Cllrs. R Bruges, M Kasasian, S Rimmer.

**2. Declaration of Interests.**

Cllr. Bodman declared an interest in Agenda item 6g 'Rural Housing Need Survey'. There were no other interests declared.

**3. Minutes of the Ordinary Parish Council Meeting held on 15 December 2021.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

**4. Wiltshire Council Report.**

Cllr. Seed gave a brief report on the following subjects:

The Semington/Hilperton Cycleway:

The route for this cycleway has now been agreed by Wiltshire Council and Cllr. Seed was reassured by the Chairman that the Wiltshire Council Highways Engineer had agreed to consult with the Parish Council in respect of the proposed surface for the cycleway and it was important that such consultation included a site meeting. Cllr. Seed added that he fully supported the line taken by the Parish Council and that he would use his office to ensure that Wiltshire Council meets that commitment.

Hollins Strategic Land LLP:

Cllr. Seed noted that this company had proposed a new mixed development on land immediately to the west of Turnpike Close.

Travellers Sites:

Wiltshire Council (Highways and Public Health) are addressing the problem concerning the discharge of sewage at the Greenacres site and legal action is in hand regarding the breach of planning conditions at the Littleton site.

In reply to the Chairman, Cllr. Seed stated that he would chase up a reply from Cllr. Botterill to the letter from the Parish Council relating to the change of Housing Market Area.

**5. Chairman's Report.**

The Chairman reported that he had written to Wiltshire Police enquiring whether they would support the reintroduction of the 'No Entry Watch' Scheme at Semington and he was awaiting a reply.

## 6. Planning and Development.

a. To note the status of extant planning applications thus:

PL/ 2021/10192LBC Russell Brown	22 St Georges Court Semington BA14 6GA	Replacement Front Door	Approved
PL/2022/00302 Jonathan Maidman	19 Highfield Close Semington BA14 6JZ	To convert an existing garage to an annexe.	Pending
PL/2021/11741 Russell Brown	32 Pound Lane, Remington BA14 6LP	Side extension to dwelling to create attached annexe for multi-generational living and extension to existing garages.	Pending
PL/2022/00791 Yancy Sun	549 Canal Bridge Semington BA14 6JT	Proposed Detached Garage	Pending

b. Planning Applications – There were no planning applications received after 9 February 2022. However, the following planning application had been received from Wiltshire Council for reassessment. The Council **resolved** that it had no objections to the proposed development.

PL/2021/09400 Yancy Sun	4 Manor Close, Semington BA14 6LA	Proposed extension to enlarge existing kitchen and provide additional bedroom at first floor level	New
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c. The Council noted the Draft/Informal proposals for the development of land at/near Hilperton currently under discussion between Wiltshire Council and Lightwood Strategic Ltd and decided that comments from the Parish Council should await the publication of the Draft Local Plan. Cllr. Bodman proposed that the immediate priority is to concentrate on the proposed developments in Semington namely the Newland Homes and Greystoke developments – both of which have planning permission – and the emerging developments by Hollins Strategic Land LLP (at Turnpike Close) and those by Ashford Homes and the latest one from Newland Homes. The Chairman, supported by the councillors, commented that it was important to keep contact with the Hilperton AAG over the Lightwood Strategic Ltd proposals and he thanked Cllr. Bruges for his involvement to date. The Council **resolved** that Cllr. Bruges had the authority to represent the Parish Council at meetings/discussions relating to this subject.

d. The Council **resolved** that no further representations to be made to Wiltshire Council in relation to these various development proposals at this stage.

e. The Chairman reminded the council that he had attended a meeting of affected parish councils regarding the Lightwood Strategic Ltd development proposals in November 2021 to decide how best the Parish Council can support Hilperton AAG in its efforts to resist the development, including consideration whether Semington Parish Council should make a financial contribution towards wildlife surveys. This can be considered by the parish council should any survey request be developed.

f. The subject of the Semington/Hilperton Cycleway was discussed under Agenda item 4 above.

g. The Chairman reported that he had contacted Mark Kurton (Newland Homes Ltd) and that Mr Kurton was to give a presentation of the proposed development at a Community Meeting scheduled for 7pm on 16 March 2022 – immediately prior to the next Parish Council meeting. He added that the planning application had already been submitted to Wiltshire Council.

Cllr. Scott stated that Semington was now the subject of five housing developments – two of which have received planning permission (Newland Homes and Greystoke) – and three further proposals for developments – Hollins Strategic Land Ltd (the Turnpike), Ashford Homes (Church Lane) and Newland Homes (St Georges 'infill'). He argued that this was grossly excessive development for a village the size of Semington and that the proposed number of properties was far too many and were, in most cases, in the wrong location. Also, importantly, the proposed number of properties was in direct conflict with the results of the recently conducted Rural Housing Need Survey. Following a proposal by Cllr. Scott, the Parish Council **resolved** that it does not support any further housing developments in Semington but that it would re-examine this resolution following village consultations and the development of the Neighbourhood Plan.

There followed a discussion on the results of the Rural Housing Needs Survey (RHNS) and the Parish Council **resolved** to adopt the RHNS (2021) although it was disappointed at the lack of context.

#### **7. Neighbourhood Plan (NP).**

The Chairman reported that the fifth meeting of the Neighbourhood Planning Group (NPG) was held on 5 February 2022 and that it is progressing well. He added that there is to be a Village Consultation Day on 5 March 2022, 11am to 3pm, for parishioners to express their views and for the priorities and objectives of the Neighbourhood Plan to be discussed and identified. He added that a 'flyer' had been sent to all households advertising this event.

The Clerk commented that a grant of £1580 towards the cost of developing a Neighbourhood Plan had been received.

For Reference: The email address for correspondence etc relating to the Neighbourhood Plan is: np@semington.org.uk

#### **8. Finance.**

- a. The Council noted the current financial position.

##### **Lloyds A/C 2149025**

Bank Statement

31 December 2022

Total

##### **Credits (1 January 2022 to 31 January 2022):**

(31 January 2022 Statement not received yet)

Total

##### **Debits (1 January 2022 to 31 January 2022):**

Clerk's Salary (December)

HMRC PAYE Month 9

Clerk's Office Allowance

Dorothy House (Christmas Tree Collection)

Total

##### **Balance at 31 January 2022:**

**Credits (1 February 2022 to 16 February 2022):**

None

Total

**Debits (1 February 2022 to 16 February 2022):**

Clerk's Salary (January 2021) (Paid February 2022)

HMRC PAYE Month 10

W Scott (Zoom Account)

Geosphere Ltd

Total

**Balance at 16 February 2022:****Lloyds A/C 7754288**

Bank Statement

31-Dec-22

**Credits**

06-Jan-22

HMCTS

10-Jan-22

Interest

10-Feb-22

Interest (Approx)

Total

**Debits**

None

**Balance at 16 February 2021:****Total Balance in Hand at 16 February 2022:****\* Payments to be authorised (16 February 2022) - Payments already agreed ex-Committee**

Clerk's Salary (January) To be paid 1 February (Cheque)

Clerk's PAYE (Month 10) (Cheque)

W Scott (Zoom)

Clerk's Office Allowance (2022)

C Wade (Dorothy House) - Tree Collection

Geosphere Ltd

**Payments to be authorised (16 February 2022)**

Clerk's Salary (February)

HMRC PAYE Month 11

Clerk's Expenses (January)

Village Hall Hire (4 x N.Plan Meetings (July 2021 to December 2021))

Village Hall Hire (PC Meetings (January 2022 to December 2022))

SLCC Subscription (Shared)

AM Print & Copy

**HMRC PAYE Month 11 (£174.80) - To be paid to HMRC Directly (1/1/2022) by Parish Council**

The Clerk stated that he had undertaken a full Bank Reconciliation for 31 January 2022 – Bank Statements/Cash Book/Cheques and other Receipts & Payments - and that all matters were satisfactory and all figures were correct. This is shown appended to these minutes.

b. The Council **resolved** to make the payments shown under 'Payments to be authorised' above at Agenda item 8a and to make a donation of £50 to the Wiltshire Bobby Van Trust.

Cllr. Scott requested that the CIL Payment of £12139 recently received, is shown separately on the Financial Statement and that deductions from it for community projects are clearly shown.

**9. Environment and Streetscene.**

a. Rights of Way.

There was nothing reported.

Other Matters.

b. Cllr. Chown stated that the subject of noticeboards was in hand and that she would give a report at the next meeting.

c. There were no other matters reported.

**10. Transport and Traffic.**

a. Cllr. Wade reported that he had raised the subject of a traffic speed check in the village at the CATG meeting and Wiltshire Council had accepted the request.

b. There was nothing reported.

**11. Recreation and Wellbeing.**

a. Cllr. Wade reported that he is continuing to progress the acquisition of allotment plots and that Mike Kurton has been identified as the main point of contact.

b. Cllr. Chown reported that the creation of a Semington Civil Parish Neighbourhood Watch Scheme is progressing well and that we have a new scheme established for the Semington Parish (including Little Marsh and Littleton) and we are now able to accept members to sign-up to that scheme. Members benefits include receiving alerts from any of the associated "Watches" they choose to subscribe to, for example Farm Watch, Horse Watch etc.

She added that she intended to place an article in the Village Newsletter and on social media to attract more members. She stated that new Neighbourhood Watch signs are around £30 each and

the Council **resolved** that a maximum of £300 be allocated to the purchase of the signs. She added that she was intending to hold a Village Meeting in April to advertise the Neighbourhood Watch Scheme.

Cllr. Chown confirmed that the Wessex Close Play Area team continues to be very active in identifying possible items of play equipment and possible surface treatments. The Clerk offered his services to provide advice to the team following his involvement with the refurbishment of the Westwood Parish Council/Westwood Park Play Area.

Cllr. Smith reported that a Working Party, comprising councillors and parishioners had cleared the vegetation, including the roots, from the side of the Tennis Court and that the remaining work comprised digging a trench and adding a membrane and chippings to prevent the vegetation from reappearing and the hire of a skip to dispose of the arisings. The Parish Council **resolved** that a maximum of £1000 be allocated to this project.

A parishioner, whose business includes the construction and refurbishment of Tennis Courts, had generously agreed to resurface the tennis court at no cost to the Parish Council and he had suggested various colour schemes for the surface. Cllr. Chown stated that in a recent poll that she had conducted, parishioners had opted for the blue court, green surrounds and white lines.

Cllr. Wade requested that two new sets of lights are procured for the Christmas Tree because of unavoidable damage to an existing set of lights. The Council **resolved** that £100 be allocated to this project.

## **12. Community and Communication.**

Cllr. Bodman reported that arrangements for celebrating HM The Queen's Platinum Jubilee were progressing well and that a recent meeting on the subject attracted ten parishioners. She added that there were a number of matters that needed addressing such as insurance cover, a road closure – probably from Pound Lane to the Canal Bridge – details of a Soap Box Derby and many others. Noting her request for possible expenditure, the Council **resolved** to allocate £1000 to this project and councillors commented that this project represented a community project and as such any expenditure should be from the recently received CIL contribution.

## **13. Date of the next meeting.**

a. The Council noted the date of the next Ordinary Parish Council meeting – Wednesday 16 March 2022 at 8pm – but see below:

Presentation by Newland Homes 7pm to 8pm on 16 March 2022 prior to the Parish Council meeting.

b. The Council noted the dates for the remaining Parish Council meetings in 2022 – all meetings commencing at 7.30pm - 13 April, 18 May, 15 June, 13 July, 17 August, 14 September. The Chairman commented that he would be unavailable for the meetings to be held on 18 May and 13 July.

The meeting ended at 9.50pm

Peter Smith  
Chairman Semington Parish Council

## Bank reconciliation

Name of smaller authority: **SEMINGTON PARISH COUNCIL**

County area (local councils and parish meetings only): **WILTSHIRE**

**Financial year ending 31 January 2022**

Prepared by **ROGER COLEMAN** – Clerk/Responsible Finance Officer

Date 13 February 2022

Balance per bank statements as at 31 January 2022:	£	£
Lloyds Bank A/C 2149025	48033.74	
Lloyds Bank A/C 7754288	7713.96	
Stroud & Swindon A/C S6535672	(0.19)	
	<u>55747.51</u>	55747.51
Petty cash float (if applicable)	0	
Less: any un-presented cheques at 31 January 2022		
1014		14.39
1015		262.20
1016		175.20
1019		86.40
	<u>(538.19)</u>	
Add: any un-banked cash at 31 January 2022	0	0
		<u>55209.32</u>
Net balances as at 31 January 2022		<u>55209.32</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

**CASH BOOK:**

Opening Balance 1 April 2021 (Prior year Box 8)	36975.30
Add: Receipts in the year	27421.53
Less: Payments in the year	(9187.51)
Closing balance per cash book [receipts and payments book] as at 31 January 2022 (must equal net balances above)	<u>55209.32</u>