

Semington Neighbourhood Planning

Steering Group Meeting 12 Tuesday October 11th 2022

1930 to 2200 in the village hall social club / by zoom



AGENDA

- 1 Welcome and apologies – and introducing Fiona Sharman CMLI (Landscape Planning Consultant)
- 2 Recording any declarations of interest in relation to the agenda
- 3 Approving the minutes of meeting 10 on September 6th – Paper 12.1
- 4 Matters arising from the minutes and update on activities – Paper 11.1
- 5 Presentation by Fiona Sharman about the Semington landscape and visual appraisal & questions
- 6 Agreeing who will meet AECOM (on October 14th) on their village walkaround
- 7 Noting updated responses to the climate change survey and deciding whether enough data have now been collected
- 8 Updating progress made in relation to mapping parish businesses and agreeing the format and contents of a survey – Paper 12.2
- 9 Considering the Green Space report as revised by Place Studios– Paper 12.3 circulated separately
- 10 Considering the draft Parish Character statement – Paper 12.4 circulated separately
- 11 Deciding whether (and how) to carry out a heritage assets survey of the parish, for reporting back to the December Steering Group meeting
- 12 Noting that the parish council has now set up a working group to consider how to spend its community infrastructure levy monies, and considering how this process ought to interact with the neighbourhood plan.
- 13 Business for the 13th steering group meeting on November 8th

SNPSG Paper 12.1 Minutes and update on activities

11.1

Those steering group members present: Vicky Bodman VB, Bill Scott BS, Peter Smith PS, Hugh Turnbull HT, and Ian Williamson IW. Katie Lea KL (Place Studios) attended by zoom. Apologies were received from Emma Day and Sheralyn Milburn.

11.2

There were no declarations of interest in relation to the agenda.

11.3/4

The minutes of steering group meeting 10 on August 10th were approved, and the updated information set out in the minutes was noted. It was agreed that PS and HT would attend the Semington Dog Show on September 17th to publicise the neighbourhood plan and particularly the climate change survey. All other SG members are invited to drop in (1000 to 1400).

11.5

No feedback has been received yet from AECOM about their analysis of the SHELAA sites, but it was noted that it was still relatively early days in the ~12 week process. It was agreed to write to them asking about when their walking survey of the village is likely to take place. **Action BS. Completed; this will take place on October 14th when Tim Fearn and Niamh McDevitt will be here. The start time will likely be 0930.**

11.6

HT updated the group on the climate change survey. He reported a slow trickle of responses with the current total standing at 31. Of those, 90% are concerned or very concerned about climate change and 71% wanted a community response. The results showed high levels of wall and roof insulation, and double glazing but little take-up of other energy saving measures like solar panels. There was strong support for new developments to have the most efficient heating and cooling, sustainable materials and construction methods, and green spaces and trees. It was agreed that more responses were needed to ensure that the results were truly representative of the parish.

In addition to the dog show, more publicity will be arranged via Facebook (**Action VB**) and the school newsletter. **Action PS** – to request action by **ED**. We agreed a notional deadline of October 9th.

11.7

Following an input from IW, there was a detailed discussion about how to map parish businesses. It was agreed that surveys would be used in order to find out about issues such as: plans for growth, the services and facilities that businesses needed from the village / parish, what help the neighbourhood plan could provide, and what the business could contribute to the village priorities e.g. green spaces, community facilities etc.

Distinctions were made between

- [i] Semington-based businesses with a physical location in the village (eg, the Somerset Arms, the Independent learning centre, farms, etc),
- [ii] Semington-based businesses run from home, and
- [iii] people working from home for businesses that are not Semington-based.

It was acknowledged that much more was known about [i] than about [ii], and even less was known about [iii]; and that most of the data about [ii] and [iii] was still anecdotal. The definition of business for the survey purposes included the not-for profit sector.

It was agreed that surveys of [i] would be carried out by visiting the enterprises with the survey. For [ii] and [iii] it was agreed to have an insert in the forthcoming parish magazine to try to reach everyone in those categories. In addition, there will be an internet map search to what businesses are visible. **Action:[i] PS/VB, and [ii] and [iii] IW/HT, Internet search PS. Continuing; outcomes so far on the agenda.**

A draft survey will now be developed [**Action IW/HT**] and circulated for return comment by September 13th. Following this the survey will be prepared as a magazine insert. **Action HT/PS. Completed**

11.8

KL noted that the re-drafted Green Space report was good work in progress, noting that each site now needed to be reviewed systematically. In the discussion that followed it was agreed to drop one of the putative sites (owing to an unconvincing case) and it was agreed that two of the sites should be kept in the draft at the moment though that case for them was likely only to become compelling in the future. It was also agreed not to include all the land bordering the brook in the eastern part of the parish east of the A350, but to look at this again when considering landscape and rights of way related projects. All such sites were likely to present good project opportunities.

The draft document will now be updated, and the exact physical location of each site will be identified on a map and forwarded to KL. **Action BS** KL will then review the document in time for consideration at the next meeting. **Action KL Completed and on today's agenda**

11.9

It is expected that there will be 3 bids for the landscape assessment work (deadline September 12th). These will be collated by Place Studios and forwarded to PS with recommendations about the quality of each bid. Bids will be judged on experience, cost and timings. **Action KL**, and PS to share with the SG. Following appointment, the consultant will be asked to deliver a draft report by the end of November. **Completed; three bids were received and Fiona Sharman CMLI was appointed; Fiona will be present at today's meeting.**

KL recommended that we write to Locality to clarify how spending decisions have changed recently to ensure that what we are doing is exactly in line with our agreed published timetable. **Action KL / VB. Completed and approved**

11.10

Reports on village walksabout in Littleton and Little Marsh were forwarded to KL. A report on the farms to the east of the A350 will now follow. **Action PS Completed**

On receipt of these, Place Studios will shape the parish character statement for discussion at the next meeting. **Action KL / VT Completed and on today's agenda**

11.11

[i] The next steering group meeting will be on Tuesday October 11th in the Village Hall social club. The first part will be a meeting with the new landscape consultant.

[ii] Business for the 12th meeting to include updates on:

- AECOM
- Climate change survey
- Green spaces
- Business survey
- Landscape assessment
- Parish Character statement

END of SNPSG Paper 12.1

SNPSG Paper 12.2 Mapping Parish Businesses update

Business Name	Address
Wessex and West Ground Inv	25 Highfield Close, BA14 6JZ
St. George's CofE School	Pound Lane, BA14 6LP
The Independent LC	St. George's Road, BA14 6JQ
Healthwatch Wiltshire	as above
Carer Support	as above
Professional Voice Users	21 St. George's Place
Sportsmark Group	18 St. George's Place
Fairfield's Caravan Storage	Fairfield's Semington BA14 6JD
Scout and Sage Spirits Ltd	as above
Littlemarsh Farm	Littlemarsh, Sem., BA14 6JF
Tekdraw	46 Littlemarsh, BA14 6JF
Wilderness Boats	Cross Roads, Sem., BA14 6JH
Semington FC	Littlemarsh, Sem., BA14 6JF
Drivescape Ltd.	Unit 2 Landsdowne, BA14 6JJ
Newstone Barrett Driveways	Landsdowne, BA14 6JJ
Greenacres Residential Park	Greenacres, BA14 6HL
West Wilts Crematorium	Devizes Rd., BA14 6HL
Littleton Retreat Campsite	Devizes Rd. BA14 6LE
EJS Dog Grooming Studio	40 Littleton Green, BA14 6LE
Littleton Green Farm?	
Newhouse Farm B&B	Littleton, BA14 6LF
Jiva Healing	Littleton Mill, BA14 6LQ
Melksham Park Farm	Littleton, BA14 6LH
Seend Park Farm	Littleton, BA14 6LH
Farmer Giles Ltd	Fortescue House Trow, BA14 6FA
Orchard Mill Motor Co.	Littleton Garage, BA14 6LF
Marcos Motor Co. Ltd.	as above
Semington Dock	545 Canal E Bridge, BA14 6JT
Somerset Arms	High St., BA14 6JR
DG Car Sales	as above
Somerset House Apartments	6 High Street BA14 6JR
Cornerstones Assisted Living	10 High St., BA14 6JR
Cedar wood Vehicle Yard	10A High St, BA14 6JR
Semington Village Hall	73 High St. BA14 6JR
Donna Williams Driving	70 High St., BA14 6JR
Church Farm	Church St, BA14 6JS
Manor Farm	as above
St. George's Church	as above
Evolve Health Foods	1a Somerset Way, BA14 6LD
Eric Gill, Toastmaster	26 The Orchard, BA14 6NN
Neill Newport Tennis Courts	28 Pound Close, BA14 6JP
Orrondent	Sem. Turnpike, BA14 6LB Unit7
Sparkling Direct	as above Unit 15
Vibramoulders	as above Units 20-21
Global Compliance	as above Unit 4
CBM Ltd	as above Unit 10
CK Painting and Decorating	as above Unit 5
AH Services hydraulics	as above Unit 9
AN Heating	as above Unit 11
Wild Fork Catering	as above Unit 13
Kings Auto Services	as above Unit 14
Dynamic Battery Services	as above Unit 16/17
JS Noad and Sons	Stranger's Farm BA14 6JJ
Olpa Assited Living	67A St. George's Rd, BA14 6JQ

SEMINGTON NEIGHBOURHOOD PLAN BUSINESS SURVEY

Name of company

Type of business

Location

Type of premises

Size (turnover) <£¼ million <£½ million <£1 million >£1 million

Number of employees full-time part-time

How long have you been operating in Semington?

Advantages of Semington base?

Any disadvantages?

Do you use Semington facilities (e.g. post office, pub)?

What other Semington businesses do you use?

What other facilities or services could Semington provide to help your business?

How do you rate your broadband? Awful Poor Adequate Good Excellent

What about your mobile signal? Awful Poor Adequate Good Excellent

Are there any constraints on growing your business in Semington? (e.g. space, internet)?

How could these be overcome?

Any other comments?

to ask them whether they plan to grow

to ask if they need full-fibre broadband

to ask whether we need a new / larger industrial estate

END of SNPSG Paper 12.2

Paper 12.3 Green Space report as revised by Place Studios –circulated separately

Paper 12.4 Draft Parish Character statement –circulated separately