

Semington Neighbourhood Planning

Steering Group Meeting 18 Wednesday April 5th 2023

1930 to 2130 Village Hall Social Club and on-line



AGENDA

- 1 Welcome and apologies
- 2 Recording any declarations of interest in relation to the agenda
- 3 Approving the minutes of meeting 17 on March 7th – Paper 18.1 (pages 2 to 4)
- 4 Matters arising from the minutes and update on activities
- 5 Updating the Green Space provision: reporting back from landowners
- 6 Update on landscape policy and evidence base
- 7 Planning for the April Consultation – Paper 18.2 – separate file
- 8 Signing off the paperwork setting out non-designated heritage assets in the parish – Paper 18.3 – separate files
- 9 Fixing meeting dates for May / June / July
- 10 Identifying business for the May meeting
 - Considering feedback from the April 22nd consultation and from landowners
 - Agreeing a strategy for Reg 14 submission
 - Updating on Wiltshire Council planning decisions
 - Updating on NPPF revisions

17.1

Those steering group members present, Vicky Bodman VB, Sheralyn Milburn SM, Bill Scott BS, Peter Smith (Chair), Hugh Turnbull HT, and Katie Lea (Place Studios). Apologies: Ian Williamson

17.2

There were no declarations of interest in relation to the agenda.

17.3/4

The minutes of steering group meeting 16 on February 8th were approved. One overdue action point (min 16.6) was noted. **Action BS / PS in hand**

The updated information set out in the minutes was noted, including DW's comments about the inclusion of land with extant planning permission within plans, and the up to date Semington housing numbers. VB noted that our final grant for 22/23 had been accepted and was en route to the Parish Council bank account.

17.5

Comments from landowners about green space provision in the parish were discussed. It was agreed to include the following spaces in the forthcoming informal public consultation:

Land	Owner	Location	Notes
1	Wiltshire Council	High Street	Included , include even though the land is an adopted highway and thus normally excluded as green space
2	Swaine	Wessex Close	Included although opposed by the landowners who do support the use of the land for young people's play
3	Westerleigh plc	Crematorium	The western part of the land is included with support from the landowner; a line will need to be drawn on the map to define the area prior to an anticipated transfer of ownership to the Parish Council
4	Wiltshire Council	Ragged Smock	Included , include even though the land is an adopted highway and thus normally excluded as green space
5			Already excluded by the SG
6	Masters	Pound Lane	Decision to exclude
7	Parochial Church Council	Pound Lane	Waiting for a response from the PCC; a decision will be taken at the April SG meeting and the PCC informed about this.
8	Giles	Littleton	Included with support with from the landowner (with one proviso which will be agreed)
9			Already excluded by the SG
10	Willis	High Street	Opposed by the landowner; following a range of issues raised, a decision will be taken at the April SG meeting following a site visit (KL / PS / BS)

Landowners 2, 3 & 8 will be contacted with an update on decisions and an outline of next steps. Landowner 7 will be updated on timetable for decision. **Action BS completed**

Landowner 6 will be contacted about the decision to exclude. **Action BS completed**

17.6

The report on the parish employer and WFH surveys was welcomed as an informative and revealing document. It was accepted as a final report with thanks given to HT for persistence and achievement. KL noted that this was a very good outcome as such surveys are difficult to do. This will now be incorporated into the policy and evidence base documentation. **Action KL xxxxx**

It will be added to the website along with the climate change report. **Action BS completed**

17.7

KL's first draft of the materials (timeline, display boards and other visuals) for the April 22nd consultation were discussed and agreed as a solid basis for the consultation with the proviso that Board B4 would be presented as a map. Text will be worked up into a near final format for agreement at the next SG. **Action KL included with agenda**

Following feedback by March 14th on the content – **Action All** – these revisions will be incorporated into the materials and prepared for the consultation **Action KL included with agenda**

It was agreed that sites 338(2), 724(4), 3330(1) and 6 would be presented to the community for comment at the consultation. They will be renumbered 1 to 4 and retain their green / amber borders. The Newland Homes block of land along St George's Road will be shown as a road layout (Kendall Lane) with the Key edited accordingly. **Action KL included with agenda**

Two paper copies of the Aecom report will be available. **Action KL completed**

The owner of sites 331, 333, 335, and 336 will be informed that their land will not be included within the plan. **Action BS completed**

The village hall will be organized with Boards in a circular arrangement and a map table in the centre. There will be no children's corner. Refreshments will be provided. **Action SM in hand**

A reminder of the event (location / purpose / timings) will be put into the parish magazine. **Action HT to PS to GA completed**

A power point / Loom Video presentation will be explored so that materials can be viewed and responded to on-line. **Action VB in hand**

It was agreed to allow 2 weeks from the consultation for responses to be made, with a decision about allocation being made at the May SG meeting so that the draft plan can be submitted to Wiltshire Council for SEA monitoring.

17.8

A timeline and methodology for the release of the Aecom report to the public and developers was agreed. It will be published on the website on April 8th and sent to interested developers on the same day. The Developers will now be told about the timetable. **Action BS in hand**

A preface will be drafted for the report which sets it in context. This will be agreed at the next SG meeting. **Action KL included with agenda**

17.9

The latest draft of the parish character statement was welcomed and accepted as a final document subject to proofing and the addition of photographs. All further editing suggestions & comments to KL by March 14th **Action All completed**

It will then be incorporate into the neighbourhood plan. **Action KL in hand**

17.10

The paper listing non-designated heritage assets was discussed, and a map of WW II artefacts tabled. The owners of the Toll House are happy to have the building designated, and we wait to hear from the Canal & Rivers Trust. It was decided to exclude benches.

The location of the WW II structures will be incorporated into the map. **Action KL in hand**

17.11

The next meeting is on Tuesday April 5th at 1930. The business will include:

- Planning for the April consultation
- Final green space decisions
- Sign off of the non-designated heritage assets paper

AOB

PS, BS and HT will attend a meeting with KL and the Melksham neighbourhood planning team on March 10 to discuss overlaps between the two neighbourhood plans in relation to the alignment of policies re green space between settlements.

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Drafted March 15th 2023