

Semington Neighbourhood Planning
Minutes of Steering Group Meeting 7 April 27th 2022
1930 to 2130 in the village hall / zoom



- 7.1 Those steering group members present: Vicky Bodman VB, Emma Day ED, Sheralyn Milburn SM, Bill Scott BS, Peter Smith PS, and Ian Williamson IW. Apologies were received from Hugh Turnbull HT. Katie Lea KL (Place Studios) attended by video link.
- 7.2 There were no declarations of interest in relation to the agenda.
- 7.3/4 The minutes of steering group meeting 6 on March 23rd were approved, and the updated information set out in the minutes was noted. A bid for the next tranche of funding has been made, and the Parish Council has agreed to cover any finance needed before the next funds have been received.
- 7.5 The *draft* Consultation Statement was discussed and agreed. The number of village Facebook members (489), the date of the village fête and a number of updates will be added to the text. **Action KL / BS**
- 7.6a The text and timeline of the Calls for Sites to local landowners / agents was agreed following discussion. A number of changes were made to the draft text. This will be sent to all landowners and agents whose details are forwarded to us by Wiltshire Council, and to all agents who have separately contacted either the parish council or the steering group. The deadline for responses is June 24th.

It was agreed that this process would be electronic with all correspondence going to / from np@semington.org.uk **BS** will be responsible for managing the process in consultation with PS & VB.

The text will now be finalised – **BS** – and placed on the website – **VB**. The covering letter will be placed on the village hall notice board – **PS**.

- 7.6b The text and timeline of the Calls for Sites to parishioners was agreed following discussion. A number of changes were made to the text which will be circulated to all steering group members (and some critical friends) before finalising. **Action BS**

It was agreed that, with permission, the letter and response form would be inserted into the May parish newsletter. HT will be asked to design and arrange the printing of the insert (420 copies needed).

Action PS

Paper responses can be made to 24 Pound Lane, or to a box in the village hall. E-responses will go to np@semington.org.uk **PS** will be responsible for managing this process.

- 7.7 There was a detailed discussion on the iterative process of evidence gathering and policy creating in the 5 agreed areas. The tool kits will be used to gather evidence around draft policies and, in the light of this evidence, review and revise the policies with reports coming back to the steering group for consideration and decision. For example, the Environment and Wellbeing working group will look at protecting green spaces, identifying where are these green spaces and how we might go about protecting them. This evidence will be fed back into the policy drafting. The leaders of these groups are:

Policy	Leader
Rural Living and Working	IW
Environment and Wellbeing	PS
Housing and Development	WS
Community Facilities	SM
Sustainability and Climate Change	ED

For Sustainability and Climate Change, it was agreed that a community survey would be valuable. This might cover, renewable energy provision, solar PV installations, biomass heating, heat pumps, use of green electricity, electric car charging, and fuel poverty. For the Rural Living and Working theme, KL agreed to put together an Employment Toolkit note. **Action KL.**

KL agreed to draft and circulate to the steering group outline policy responses for the 5 areas over the next 4-6 weeks. These will then be amended in the light of emerging evidence. **Action KL**

It was agreed to organise a day in the parish for the steering group to investigate green buffer issues and character. The group will be consulted on dates in mid-late May. **Action PS.**

Policy leads will get on with using the circulated toolkits to begin to gather evidence in the 4 non-housing areas. **Action IW PS SM ED**

Ray Heard will be contacted by **PS** to identify businesses in the parish to be passed onto IW. Progress will be reported to the June 1st meeting.

The Aldborough community facilities report, a local heritage toolkit, a recent CPRE report, and a net-zero toolkit will be circulated. **Action KL** And KL will bring the housing design guide when we meet in Semington to do some survey work.

7.8 The next steering group meeting are: June 1st and June 29th Business for the 8th steering group meeting (June 1st at 1930) to include:

- Outcomes from the village walk-about
- Feedback on evidence about green space, significant views and community facilities
- A first look at draft policies
- Planning for the July 23rd fête stall (to include a sustainability and climate change survey)

Drafted April 28th 2022